**S I O P C E M A E S**

**~ Please submit your application by midnight February 27th 2022; any queries before applying please contact Isabel at** [**tycemaes@gmail.com**](mailto:tycemaes@gmail.com) **~**

**ENW / NAME:**

**CYFEIRIAD / ADDRESS:**

**D.O.B:**

**MANYLION CYSYLLTU/CONTACT INFO:**

**Ydych chi’n neud eich siopa bwyd dros eich hunain, neu teulu? / Do you do the food shopping for yourself and/or your family?**

**Dywedwch wrthym am unrhyw gymwysterau perthnasol sydd gennych - ni fydd hwn yn effeithio ar eich cais / Tell us about any relevant qualifications you have – none of which will affect your application:**

Driving Licence

Level 2 Hygiene Certificate (or higher)

DRB Check

DPJ Foundation Mental Health Training

**Any others?**

**Yn rhoi 10 eiliad i dy hunain, mae gyd o’r pethe isod angen eich sylw, rhowch nhw yn nhrefn y flaenoriaeth sy'n ymddangos orau i chi / Give yourself 10 seconds: all of the things below need your attention, put them in the order of priority that seems best to you:**

1. The oven bleeper for bread is going
2. A new customer walks in
3. A customer is at the till waiting to pay
4. Finishing the weighing job you were in the middle of

**Mae rhywun yn troi lan yn crio, dydych chi ddim yn nabod nhw yn dda, dwedwch beth fasech chi’n gwneud yn y sefyllfa yma / Someone comes in crying, you don’t really know them well, tell us what would you do in that situation.**

**Graddiwch y pethe isod, ar scêl o 1 i 10, 10 yn golygu rhywbeth sy’n bwysig iawn i chi, ac 1 ddim yn bwysig o gwbwl / Grade these things on a scale of 1 to 10, with 10 being very important to you, and 1 being unimportant to you:**

~ Strwythur yn eich diwrnod gwaith / Structure in your working day

~ Siarad â bobol / Talking to people

~ Cael cyfarwyddiadau gan reolwr neu fos / Having instructions from a manager or boss

~ Lle mae eich bwyd yn dod o / Where your food comes from

~ Cael oriau rheolaidd / Having regular hours (the same days and times each week)

~ Cael heriau newydd / Having new challenges

**Beth sydd yn gwneud gofod teimlo yn gartrefol ac yn groesawgar yn eich barn chi? / What makes a place homely and welcoming in your opinion?**

**Mae’r siop wedi rhedeg mas o friwgig eidion, dywedwch wrthym y camau y byddech chi'n eu cymryd, a beth fyddech chi'n gwneud pan ddaw cwsmer i mewn yn gofyn am friwgig eidion! /**

**The shop has run out of minced beef, tell us the steps you would take, and, what you would do when a customer comes in asking for minced beef!**

**Ticiwch y pethe sydd yn dod yng nghyfforddus i chi isod / Tick which of the following you can do comfortably:**

Siarad Gymraeg / Speaking Welsh

Darllen Gymraeg / Reading Welsh

Glanhau / Cleaning (toilets, floors, shelves, washing up, surfaces)

Ysgrifennu yn Gymraeg / Writing in Welsh

Defnyddio systemau ar y we / Using online systems (navigating websites, making an appointment online, ordering food and paying online)

Yn ateb y ffôn / Answering the phone

Multi-tasking

Rheoli ciwiau o bobol/ Managing queues of people: their expectations and your time

Rhifyddeg meddwl/ Mental Arithmetic (adding up sums in your head)

Ofyn am I.D / Asking for I.D.

Gwneud coffi’s gyda peiriant goffi / Making coffee’s with a coffee machine

**Am faint ydech chi wedi byw yn eich pentre/dref? / How long have you lived in your village/town? Oes gen chi plans i symud / newid eich bywyd yn y flynyddau nesaf? / Do you have any plans to move / change your life in the next few years?**

**Yn ola! Dwedwch beth fase’n gwella Tŷ Cemaes yn eich farn chi? / Finally, tell us something you think would improve Tŷ Cemaes! No judgement this is an open question.**

**Diolch yn fawr am cwbwlhau y cais yma, anfonwch e mewn i** [**tycemaes@gmail.com**](mailto:tycemaes@gmail.com)**, neu dowch a’r copi called mewn i’r siop. / Thank you for filling our this application form, send it to us at tycemaes@gmail.com , or bring a paper copy into the shop.**